

Missouri State Library

Show Me *Express*

Published by Secretary of State Robin Carnahan

January 10, 2012

Show Me Express features time-sensitive information about State Library programs and current news of interest to the Missouri library community.

LAST CHANCE: 2012 Library Skills Winter Institute

It's an exciting time to work in libraries! There are more reasons than ever before to strive for excellence in the field. Library Skills Institute is a unique learning experience where library staff without an advanced degree in library science can learn about foundations of librarianship as well as the latest trends in the field. The institute is led by excellent instructors and provides a wonderful opportunity to interact with other library staff.

The 2012 Winter Institute will be held February 28 through March 1 at the Hilton Garden Inn in Columbia. Once again, three courses will be offered concurrently. In addition to a [Basic Library Skills](#) course, the State Library will be hosting two advanced courses, [Readers' Advisory Services](#) and [Cataloging & Classification](#), at this session. Register for one of the courses now. **The Basic Library Skills course is full, but you can still register and be placed on a waiting list.** The advanced courses are quickly filling up!

[Registration closes Friday, January 13.](#) Questions may be directed to Sharla Lair at sharla.lair@sos.mo.gov or 800-325-0131, ext. 16.

E-rate Form 471 Filing Window Opens

The July 1, 2012, through June 30, 2013 (USAC FY 2012), E-rate Form 471 window opened on January 9, 2012, and **will close on March 20, 2012.** The previously completed Form 470 for this funding year must be posted on the USAC site for 28 days before a Form 471 can be completed. The date Form 470 was posted is on the USAC site and is also on the yellow Form 470 Receipt Notification Letter (RNL) sent to the library by USAC.

If the library's Form 470 date posted is past the 28-day wait time, libraries can now complete E-rate Form 471 for the funding year starting July 1, 2012. Form 471 informs

USAC of the vendors to be used by the library and the amount of money being requested by the library.

After Form 471 has been completed, it is reviewed by USAC Program Integrity Assurance (PIA) staff to determine if corrections need to be made. Once Form 471 has passed PIA review, the amount committed to the library by USAC will be posted on USAC's site and a yellow FCDL will be sent to the library.

New Year, New Name

Wolfner Library for the Blind and Physically Handicapped is now ***Wolfner Talking Book and Braille Library***. The name change does not alter the quality or scope of services and materials provided to Wolfner patrons. Please also note that all contact information remains the same. A sincere "thank you" is offered to all the libraries with websites providing a link to Wolfner's site at <http://www.sos.mo.gov/wolfner>. A change to Wolfner's new name on any library's affected web pages will be greatly appreciated.

Deadline 1/31: Please Complete WebJunction Courses

WebJunction's winter migration project is moving forward on schedule. The systems upgrade to WebJunction's course catalog will impact any **uncompleted courses** at the end of January 2012. The upgrade will result in the loss of record of any *incomplete* courses. Records of all completed courses will be retained, and course participants will still be able to print certificates for those.

To avoid losing any current course progress, *please complete all enrolled courses by January 30, 2012*. Any course still in the active My Courses list after that date will need to be re-added and restarted after the upgrade.

If there are any questions, please contact Jean Morrison at 800-325-0131, ext. 11 or jean.morrison@sos.mo.gov or Sharla Lair at 800-325-0131, ext. 16 or sharla.lair@sos.mo.gov.

For More Missouri Library News

[Missouri Digital Heritage Contributor wins Missouri Humanities Award](#)

[Coming Soon: 2012 Summer Reading Program Workshops](#)

[The Gadget Ecosystem: An Overview of the Library Gadget Landscape](#)

[Gale Offers Scholarships for Small and Rural Library Staffs to Attend PLA Conference](#)

[Training Staff on E-Books and E-Readers](#)

To be placed on the e-mail list **to receive *Show Me Express***, you may [subscribe online now](#), email sharla.lair@sos.mo.gov or contact the Missouri State Library at 800-325-0131, ext. 16.

To **change** your contact information **or** to **unsubscribe**, email sharla.lair@sos.mo.gov or contact the Missouri State Library at 800-325-0131, ext. 16.

Show Me Express will be archived for six months on the State Library's website at http://www.sos.mo.gov/library/showme_express/.

Editor: Sharla Lair